

WESTAR Council

Advanced Inspector Training (NACT 355)

July 9-11, 2013

Helena Colonial – Red Lion
2301 Colonial Drive
Helena, MT 59601
(406) 443-2100



REGISTRATION INSTRUCTIONS:

First Time Users:

1. Click on the “First time user? Click here to register” link on the left side of the webpage;
2. First screen requires: 1) work email address; 2) first and last names; 3) password; and 4) security question;
3. Second screen asks about affiliation/agency – click ***WESTAR** (Western States Air Resources Council) **(PLEASE DO NOT ENTER OTHER)** ;
4. At this point a drop-down menu will appear that lists 15 western states, click the state in which your agency resides **(PLEASE DO NOT ENTER OTHER)**;
5. Once you have selected the state another drop-down menu will appear which asks you to identify the **SPECIFIC AGENCY** that you work for **(PLEASE DO NOT ENTER OTHER)**;
6. Third screen includes a list of job functions and other profile information. You can click as many (or few) job functions as appropriate. Once you have completed this third screen, you are done setting up your profile.

After completing the profile:

7. Click the “Home” tab in the upper left hand corner;
8. The Home Page includes the 2013 Training Calendar below the “Welcome” and “APTI LMS Training Videos”;
9. Scroll down the 2013 Training Calendar until you see training course that you are interested in registering for;
10. On the right side you will see a “register” link;
11. Click the “register” link, and voila you are registered (be patient it takes a few seconds for the confirmation note to pop-up);
12. You will receive an automatically generated email saying that you have been placed on a waiting list (this is so unapproved attendees can be weeded out).
13. Once I have approved you, you will receive a second email saying you are enrolled.

Previously Registered Users:

1. Enter email address and password in appropriate spaces;
2. Go to step 7 (above) and follow directions.

*IF YOU NEED ASSISTANCE REGISTERING FOR A COURSE PLEASE
CONTACT: JEFF GABLER (503) 478-4955 or JGABLER@WESTAR.ORG*

TUESDAY, JULY 9, 2013

- 8:30 am Welcomes, Registration, Introductions, Course Objectives, and Pre-Test
- 9:00 am Inspector Issues:
- Roll of Inspector
 - Entry
 - Compliance Assistance
 - Targeting
 - CBI
 - Ethics
 - Press/Public
- 10:00 am Break
- 10:15 am Digital World including Electronic Evidence
- 11:30 am Introduction to Practical Exercise (PE)
- 12:00 noon Lunch (on your own)
- 1:15 pm Practical Exercise
- Sampling
 - Interviewing
 - Report Writing
- 4:30 pm Adjourn for Day

WEDNESDAY, JULY 10, 2012

- 8:30 am Practice Exercise Evaluation and Discussion (overview of each group)
- 9:45 am Break
- 10:00 am Note Taking, Report Writing and Riverdale Mills Case (includes feedback from PE)
- 11:30 am Lunch (on your own)
- 12:45 pm Interviewing (includes feedback from PE and Exercise)
- 2:15 pm Break
- 2:30 pm How to be an Effective Witness
- 4:00 pm Alternative Compliance Monitoring Methods
- Multi-Media Inspections
 - Process-based
 - EMS
- 4:30 pm Adjourn for Day

THURSDAY, JULY 11, 2012

- 8:30 am Inspector Discussion Groups
- 10:00 am Break
- 10:15 am Criminal/Civil Interface
- 11:15 am FLIR Thermal Cameras (*Thermal cameras can spot leaks in piping, flanges and connections in many types of facilities. The thermal camera can rapidly scan large areas and pinpoint leaks in real time.*)
- 11:45 am Lunch (on your own)
- 1:00 pm Visible Emissions Digital Opacity Compliance System (DOCS is a program designed to reduce time required for a Method 9 observation)
- 1:30 pm Post-Test and Review of Questions
- 1:45 pm Wrap-up & Evaluations
- 2:00 pm Adjourn for Day

ABOUT THE TRAINING COURSE

The Advanced Inspector Training Course focuses on issues and techniques for the more senior inspector to help enhance and improve their inspection techniques and results. This course does not focus on any specific media but covers subjects applicable to inspections in all media. The course is intended to provide additional tools to obtain information before, during and after an inspection. The course will present "best practices" for conducting inspections and give the students an opportunity to discuss how these "best practices" apply or not to their own inspections. Each class will have the opportunity to discuss and evaluate specific issues or areas of interest to them.

The course includes lectures, discussions, exercises, and role playing.

This training is intended for air staff with inspection experience and is open to state/local/tribal air regulatory air staff.

Air staff from WESTAR member states receive registration preference.

SPACE LIMITATION: The course is limited to 30 attendees.

REGISTRATION FEES: There are no registration fees for state/local/tribal air quality staff. For federal staff there is a \$300 registration fee.

TRAINING LOCATION

Helena Colonial – Red Lion

2301 Colonial Drive
Helena, MT 59601
(406) 443-2100

HOTEL INFORMATION

Attendees and speakers are responsible for making their hotel reservations. Below is a list of potential hotels in Helena that are within ~½ mile distance from the Red Lion hotel. There are additional hotels in the area but these hotels may not be within walking distance so transportation may be necessary. WESTAR DOES NOT have room blocks at these hotels. Please ask for government rates:

HELENA COLONIAL – RED LION

2301 Colonial Drive
Helena, MT 59601
(406) 443-2100

FAIRFIELD INN AND SUITES

2150 11th Avenue
Helena, MT 59601
Phone: (406) 449-9944

HOWARD JOHNSON

2101 E 11th Ave
Helena, MT 59601
Phone: (406) 443-2300

SHILO HOTEL HELENA

2020 Prospect Avenue
Helena, MT 59601
Phone: (406) 442-0320

LA QUINTA

701 Washington St
Helena, MT 59601
Phone: (406) 449-4000

JORGENSON'S INN AND SUITES

1714 11th Ave
Helena, MT 59601
Phone: (406) 442-1770

DAYS INN HELENA

2001 Prospect Avenue
Helena, MT 59601
Phone: (406) 442-3280