**WESTAR Council**

**Permit Practices and Procedures (CARB 334)**

March 18-21, 2013

Bay Area Air Quality Management District
2nd Floor Training Room
939 Ellis St.
San Francisco, CA 94109
Main: (415) 771-6000

**REGISTRATION DEADLINE:**
Monday, February 18, 2013

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**REGISTRATION INSTRUCTIONS:**

**First Time Users:**

1. Click on the “First time user? Click here to register” link on the left side of the webpage;
2. First screen requires: 1) work email address; 2) first and last names; 3) password; and 4) security question;
3. Second screen asks about affiliation/agency – click *WESTAR* (Western States Air Resources Council);
4. At this point a drop-down menu will appear that lists 15 western states, click the state in which your agency resides;
5. Once you have selected the state another drop-down menu will appear which asks you to identify the specific agency that you work for;
6. Third screen includes a list of job functions and other profile information. You can click as many (or few) job functions as appropriate. Once you have completed this third screen, you are done setting up your profile.

**After completing the profile:**

7. Click the “Home” tab in the upper left hand corner;
8. The Home Page includes the 2013 Training Calendar below the “Welcome” and “APTI LMS Training Videos”;
9. Scroll down the 2013 Training Calendar until you see training course that you are interested in registering for;
10. On the right side you will see a “register” link;
11. Click the “register” link, and voila you are registered (be patient it takes a few seconds for the confirmation note to pop-up);
12. You will receive an automatically generated email saying that you have been placed on a waiting list (this is so unapproved attendees can be weeded out).
13. Once I have approved you, you will receive a second email saying you are enrolled.

**Previously Registered Users:**

1. Enter email address and password in appropriate spaces;
2. Go to step 7 (above) and follow directions.

**IF YOU NEED ASSISTANCE REGISTERING FOR A COURSE PLEASE CONTACT:**
JEFF GABLER (503) 478-4955 or JGABLER@WESTAR.ORG
MONDAY, MARCH 18, 2013
8:00 am Registration and Course Materials
8:30 am Introduction, Background & Course Overview
9:00 am Who, What, When & Why
10:00 am Potential to Emit
11:00 am Permit Types
12:00 noon Lunch (on your own)
1:00 pm Title V Permits
2:30 pm Compliance Assurance Monitoring (CAM) Applicability
3:30 pm CAM Class Exercise
4:00 pm Prevention of Significant Deterioration (PSD) Applicability
5:00 pm Adjourn for Day

TUESDAY, MARCH 19, 2013
8:30 am PSD Applicability (cont’d)
12:00 noon Lunch (on your own)
1:00 pm PSD Applicability (cont’d)
2:00 pm Best Available Control Technology (BACT)
3:00 pm Introduction of Top-Down BACT Homework Assignment
5:00 pm Adjourn for Day

WEDNESDAY, MARCH 20, 2013
8:30 am Group Exercise – Evaluation of BACT Submittals, Group Report-Outs
10:30 am PSD Netting
11:30 am PSD Netting – Class Exercise
12:00 noon Lunch (on your own)
1:00 pm PSD Netting – Class Exercise (cont’d)
2:00 pm Non-Attainment New Source Review (NSR) Permitting
3:00 pm New Source Performance Standards (NSPS) and Toxics Aspect of Permitting
4:00 pm Introduction of Specific Condition Exercise
4:15 pm Permit Conditions
5:00 pm Adjourn for Day

THURSDAY, MARCH 21, 2013
8:30 am Emission Limitations
9:30 am Averaging Times and Class Exercise
11:00 am Enforcement Considerations in Permitting
12:00 noon Lunch (on your own)
1:00 pm Monitoring, Reporting, and Recordkeeping
2:00 pm Role of Modeling and Inventories in SIP Development and Permitting
3:00 pm Specific Condition Group Exercises and Report-Outs
4:30 pm Post-Test
5:00 pm Adjourn

ABOUT THE TRAINING COURSE

Course Description
This course presents information on the major national programs in air pollution stationary source permitting. This course was designed to provide hands-on training in the methods and procedures used to effectively draft and review permit conditions used with a variety of permit programs. This course is designed for personnel of state and local permitting agencies who have limited experience in the permit programs, managers of programs which are impacted by permits, and inspectors who must read and interpret permit conditions. Examples of the various types of permit conditions are presented along with practical exercises.

SPACE LIMITATION: Registration is limited to 30 attendees. Air quality staff from the fifteen western states receive registration preference.

REGISTRATION FEES: There are no registration fees for state, local or tribal air quality agency staff. For federal employees registration fees are $450.
TRAINING LOCATION

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939 Ellis St.
San Francisco, CA 94109
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HOTEL INFORMATION

Attendees and speakers are responsible for making their hotel reservations. Below is a list of potential hotels in San Francisco, California. The listed hotels are within walking distance of BAAQMD. WESTAR DOES NOT have room blocks at these hotels. There are a large number of other hotels within short distance from BAAQMD. Please ask for government rate.

The Opal – San Francisco
1050 Van Ness Avenue
San Francisco, CA 94109
Phone: 415-673-4711
Toll Free: 888-673-4711

Hotel Carlton – San Francisco
1075 Sutter Street
San Francisco, CA 94109
Phone: 415-637-0242

Hotel Nikko – San Francisco
222 Mason Street
San Francisco, CA 94102
Phone: 415-394-1111

Hilton San Francisco Union Square
333 O’Farrell Street
San Francisco, CA 94102
Phone: 415-771-1400